

OFFICIAL USE ONLY	
Planning _____	
Zoning _____	
Bldg. TORC/TOIC _____	
Bus. Type _____	
Source _____	



1052 S. Livermore Avenue, Livermore, California 94550-4899
 Attn: Business License • (925) 960-4310 • Fax (925) 960-4319
 businesslicense@ci.livermore.ca.us • www.ci.livermore.ca.us

Business License #

BUSINESS LICENSE TAX APPLICATION

APPLICANTS: PLEASE READ BEFORE COMPLETING THE APPLICATION PROCESS

APPLICANTS ARE ENCOURAGED TO CONTACT THE PLANNING DEPT. @ (925) 960-4450, TO ENSURE ANY PROPOSED BUSINESS SATISFIES ZONING REGULATIONS AND LOCAL ORDINANCES, PRIOR TO SUBMITTING THIS APPLICATION. BUSINESSES THAT HAVE NOT CONFIRMED THAT THE PROPOSED ACTIVITY IS PERMITTED, AT THE LOCATION, MAY BE ASKED TO RELOCATE. THE PERSON, FIRM OR CORPORATION NAMED BELOW IS APPLYING FOR A LICENSE TO CONDUCT BUSINESS IN ACCORDANCE WITH THE CITY BUSINESS TAX ORDINANCE. PAYMENT OF A BUSINESS LICENSE TAX DOES NOT RELIEVE THE APPLICANT (BUSINESS) OF THE REQUIREMENT TO COMPLY WITH OTHER REGULATIONS OF THE CITY, COUNTY, STATE OR FEDERAL GOVERNMENT. POST OFFICE BOXES OR MAIL BOX DROPS CANNOT BE USED AS A BUSINESS LOCATION.

Business Name: _____ Start Date in Livermore ___/___/___

Business Address _____ City/St./Zip _____

*** If Livermore residential address, a HOME OCCUPATION PERMIT form is also required. See www.ci.livermore.ca.us or 960-4450***

Check this box if you would like your home address made confidential.

Mailing Address _____ City/St./Zip _____

Business Phone (____) ____-____ Business Fax (____) ____-____ Email: _____

Provide complete description of business activity: _____

SIC Code _____ Ownership Type: Corporation Partnership Sole Proprietor Non-Profit Trust LLC

If required: State Lic. No. _____ Lic. Type _____ Expiration Date _____

Resale/Seller's Permit No. _____ Tax ID No. (FEIN) _____ No. of Employees: _____
 In Livermore

Enter below: names of Owners, Partners, or Corporate Officers

Owner Name 1: _____ Title: _____ Soc. Sec # _____

Home Street Address: _____ City/State/Zip _____

Phone # (____) ____-____ Cell Phone: (____) ____-____ Drivers Lic. No. _____

Owner Name 2: _____ Title: _____ Soc. Sec # _____

Home Street Address: _____ City/State/Zip _____

Phone # (____) ____-____ Cell Phone: (____) ____-____ Drivers Lic. No. _____

(If more than 2 owners, please use additional paper)

In case of emergency, please contact:

Name: _____ Phone1: (____) ____-____ Phone2: (____) ____-____

If renting commercial business location, please complete this section:

Owner of Property: _____ Phone: (____) ____-____

Address: _____

Business License Tax Application

Business Name _____ BL# _____

Business License Fees (see Tax Rate Schedule on page 3)

Please complete option 1, 2, or 3 based on your Type of Business.

Please complete the sections below completely, to avoid a pending status.

1) If SALES or SERVICE Business:

Enter your GROSS RECEIPTS estimated to be generated by your activity in Livermore, January 1, 2011 through December 31, 2011: \$ _____

Enter Tax Here \$ _____

Enter actual gross receipts for prior 3 years at Livermore location:
(If applicable)

2008: \$ _____

Enter Tax Here \$ _____

2009: \$ _____

Enter Tax Here \$ _____

2010: \$ _____

Enter Tax Here \$ _____

2) If OFFICE ONLY (most sales or services are performed Outside Livermore)

Enter your GROSS EXPENSES (Rent, payroll, utilities, office equipment, office supplies, etc.) estimated to operate your Livermore location from January 1, 2011 through December 31, 2011: \$ _____

Enter Tax Here \$ _____

Enter actual gross expenses for prior 3 years at Livermore location (if applicable)

2008: \$ _____

Enter Tax Here \$ _____

2009: \$ _____

Enter Tax Here \$ _____

2010: \$ _____

Enter Tax Here \$ _____

3) If FLAT RATE Business see bottom section of Tax Rate Schedule on page 3

Enter Tax Here \$ _____

Please make checks payable to City of Livermore. Return check and application to:

Business License
1052 S. Livermore Ave.
Livermore, CA 94550-4899

I declare, under penalty of perjury, that to the best of my knowledge the information contained on this application is true and correct.

Total Tax \$	_____
Registration Fee	\$26.00
Total Tax & Fees	\$ _____

Signature of Owner or Representative Date

OFFICIAL USE ONLY	
Date Paid _____	
Amount Paid \$ _____	
Receipt # _____	
Pending <input type="checkbox"/>	Cert Mailed <input type="checkbox"/>
Planning <input type="checkbox"/>	Econ Dev <input type="checkbox"/>

CREDIT CARD PAYMENT (Visa, Mastercard, American Express)

Account Number _____ Exp. ____/____
Cardholder Signature _____

Amount \$ _____
3-digit verification code (back of card) _____

CITY OF LIVERMORE BUSINESS LICENSE TAX RATE SCHEDULE

1. Look under the "Type of Business" (first column) for the activity you are performing within the City of Livermore.
2. If your gross receipts/expenses are above the amounts provided below, multiply your gross amounts by the tax rate provided in the fourth column.
3. A registration fee of \$26 is due and payable at the time you pay your business license tax.
4. If your gross receipts or gross expenses are \$0 - \$5000, your tax is \$10.00 plus the \$26.00 registration fee.

If you are a Type of Business listed below, your business license tax is based on the gross receipts earned from your sales or service performed within the City of Livermore. Gross receipts are total monies collected before paying expenses.

Type of Business	If start date below, pro-rate through calendar year					
	Estimated Gross Revenue	Estimated Gross Revenue	Estimated Gross Revenue	Estimated Gross Revenue	Estimated Gross Revenue	Estimated Gross Revenue
	Start date 1/1 to 3/31	Start date 1/1 to 3/31	Tax Rate	Start date 4/1 - 6/30	Start date 7/1 - 9/30	Start date 10/1 - 12/14
	Tax Amount	Tax Amount		Tax Amount	Tax Amount	Tax Amount
Grocer Motor Vehicle Sales (DMV#)	\$0 - \$5,000 \$10.00	\$5,001 - \$80,000 \$40.00	\$80,001 and above, multiply by .0005	\$5,001 - \$60,000 \$30.00	\$5,001 - \$40,000 \$20.00	\$0 - \$20,000 \$10.00
Licensed Contractor Manufacturing Recreation & Entertainment Retail Wholesale Utilities Warehouse & Storage (Facility)	\$0 - \$5,000 \$10.00	\$5,001 - \$50,000 \$40.00	\$50,001 and above, multiply by .0008	\$5,001 - \$37,500 \$30.00	\$5,001 - \$25,000 \$20.00	\$0 - \$12,500 \$10.00
Rental Property Commercial Rental Property Residential	\$0 - \$5,000 \$10.00	\$5,001 - \$33,333 \$40.00	\$33,334 and above, multiply by .0012	\$5,001 - \$25,000 \$30.00	\$5,001 - \$16,666 \$20.00	\$0 - \$8,333 \$10.00
Miscellaneous Professional	\$0 - \$5,000 \$10.00	\$5,001 - \$25,000 \$40.00	\$25,001 and above, multiply by .0016	\$5,001 - \$18,750 \$30.00	\$5,001 - \$12,500 \$20.00	\$0 - \$6,250 \$10.00
Fast Food Establishments Money Lending Businesses	\$0 - \$4,165 \$10.00	\$4,166 - \$16,666 \$40.00	\$16,667 and above, multiply by .0024	\$4,166 - \$12,500 \$30.00	\$4,166 - \$8,333 \$20.00	\$0 - \$4,166 \$10.00
Amusement Machines Vending Machines	\$0 - \$2,000 \$10.00	\$2,001 - \$8,000 \$40.00	\$8,001 and above multiply by .005	\$2,001 - \$6,000 \$30.00	\$2,001 - \$4,000 \$20.00	\$0 - \$2,000 \$10.00

If your business activities are performed outside the City of Livermore, and your business address is inside Livermore, your business will be classified as an Administrative Office (see below). Your tax will be based on your total gross expenses to operate your Livermore office, whether it is a commercial location or your home office. This includes, but is not limited to rent, payroll, utilities, office equipment and office supplies.

Type of Business	If start date below, pro-rate through calendar year					
	Estimated Gross Expenses	Estimated Gross Expenses	Estimated Gross Expenses	Estimated Gross Expenses	Estimated Gross Expenses	Estimated Gross Expenses
	Start date 1/1 to 3/31	Start date 1/1 to 3/31	Tax Rate	Start date 4/1 - 6/30	Start date 7/1 - 9/30	Start date 10/1 - 12/14
	Tax Amount	Tax Amount		Tax Amount	Tax Amount	Tax Amount
Administrative Office or Storage of Own Product Only	\$0 - \$5,000 \$10.00	\$5,001 - \$50,000 \$40.00	\$50,001 and above, multiply by .0008	\$5,001 - \$37,500 \$30.00	\$5,001 - \$25,000 \$20.00	\$0 - \$12,500 \$10.00

FLAT RATE BUSINESSES

Amusement Concession	(Not fair or carnival) \$20.00 per ride, game or concession	Must clear with various departments
Billiard/Pool Room	\$60.00 1st table. \$30.00 each additional table	Must clear with Police & Planning
Card Room	\$200.00 per table. One table per 5,000 population	Must clear with Police & Planning
Circus or Carnival	\$250.00 first day. \$150.00 each additional day	Must clear with various departments
Public Dancehall	\$30.00 per night. \$200.00 per year	Must clear with Police & Planning
Exhibitions or Entertainments	\$20.00 per day for 200 seats. Up to 200 additional seats \$20.00 per day	Must clear with various departments
Itinerant vendor or solicitor	\$20.00 per day per person	Must clear with Police department
Temporary place of sale	\$60.00 per day (example: using hotel location to sell items)	Must clear with various departments
Vehicle for hire	\$24.00 per vehicle. \$120.00 per taxi stand per year	Must clear with various departments
Delivery Vehicle	\$60.00 per vehicle	
Branch	\$10.00 per branch	